

# Kidsworld Nursery First Aid Procedure Policy

## 1. INTRODUCTION

Kidsworld Nursery is committed to ensuring the health, safety, and well-being of all children, staff, and visitors.

This policy outlines our first aid procedures in compliance with legal requirements.

## 2. LEGAL FRAMEWORK

This policy aligns with the following regulations:

- Health and Safety (First Aid) Regulations 1981
- Health and Safety at Work etc. Act 1974
- Early Years Foundation Stage (EYFS) Statutory Framework
- Guidance on First Aid for Early Years Providers

## 3. FIRST AID PERSONNEL

- Paediatric First Aid (PFA) Trained Staff: At least one PFA-certified staff member is present at all times and accompanies children on outings.
- Training Requirements: All first aid training is renewed every three years as per EYFS guidelines.
- New Staff: Newly qualified level 2 and 3 staff must obtain a PFA certificate within three months of starting work.

## 4. FIRST AID EQUIPMENT

- First aid kits are fully stocked, clearly labeled, and easily accessible in designated areas.
- Portable first aid kits are available for outdoor play and off-site activities.
- First aid supplies are regularly checked and restocked as needed.

## 5. PROCEDURES FOR ACCIDENTS AND ILLNESS

- A qualified first aider will assess and provide appropriate care.
- If necessary, emergency services (999) will be called immediately.
- Parents/guardians will be informed as soon as possible.
- All incidents are recorded in the Accident and Incident Log.

## 6. MEDICATION ADMINISTRATION

- Medication is only administered with written parental consent.
- Prescribed medication must be in original packaging with clear labeling, including the child's name and dosage.

- Non-prescribed medication is only administered with prior written consent and approval.

## 7. HYGIENE AND INFECTION CONTROL

- Staff use disposable gloves and aprons when dealing with injuries or bodily fluids.
- Hands are washed thoroughly before and after first aid treatment.
- Any contaminated surfaces and equipment are cleaned and disinfected immediately.

## 8. COMMUNICATION WITH PARENTS

- Parents are notified immediately for serious incidents and upon collection for minor injuries.
- A written incident report is provided to parents detailing the first aid treatment given.

## 9. REVIEW AND MONITORING

- This policy is reviewed annually to ensure compliance with current regulations.
- Incident reports are monitored to identify patterns and improve safety measures.

For more information, contact:

- Kidsworld Nursery Management
- Stockport Local Authority Health & Safety Team: 0161 474 4777
- Ofsted: 0300 123 1231 | Email: [enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)

Kidsworld Nursery ensures a safe and supportive environment by adhering to the highest standards of first aid care.